

### 1

#### CHANGE YOUR AVATAR

1. Sign into your account and launch your classroom
2. On the left menu, click **Coin Exchange**
3. You will land on the **Avatars** tab
4. Choose which type: **Basic, Premium, or Animated** (Note: Coins are required for the Premium and Animated avatars.)
5. Choose from the available avatars by clicking on the one you want
6. Select the background color for the avatar
7. You'll see the preview of your avatar
8. When finished, click **Save**

### 2

#### START COMPLETING PRACTICES, ASSIGNMENTS, ETC.

1. If you have tasks, they will display directly on your dashboard
2. Click on the top tabs to view all types of tasks, or view only **Assessment, Placement, Assignment, Practice**
3. Find the task you want to work on, and click **Start** (or Read for ebooks)

### 3

#### CHANGE YOUR WALLPAPER

1. Click **Coin Exchange** on the left navigation
2. Click on the **Wallpapers** tab and browse from over 50 wallpapers
3. Click on a wallpaper that suits you and click **Yes!** Get it

Note: Coins will be deducted from your piggy bank right away. You can always change the wallpaper using just 10 coins

### 4

#### INVITE YOUR PARENTS TO MOSAIC BY ACT

Have your parents sign up for a parent account at [scootpad.com/signup](https://www.scootpad.com/signup) and link their account to yours!

For more training resources, please visit our training page at [www.scootpad.com/training](https://www.scootpad.com/training)

Or visit our help center at [www.scootpad.com/help](https://www.scootpad.com/help)